

Apprentice & Journeymen Training Trust Fund of the Southern California Plumbing & Piping Industry

Student Drug and Alcohol Policy

The Trustees of the Apprentice & Journeymen Training Trust Fund of the Southern California Plumbing & Piping Industry have adopted the following policy concerning drugs and/or alcohol use, possession, or sale while attending classes:

All students are strictly prohibited from manufacturing, distributing, possessing, being under the influence of or using any controlled substance and/or alcohol while attending classes at school.¹

Prohibited use of a controlled substance and/or alcohol while attending classes is not limited to use while on school property. It is a violation of this policy to attend school while under the influence of controlled substances and/or alcohol. Students are warned not to consume alcohol and/or take both legal or illegal controlled substances before class or at breaks.

All Training Center Supervisors (TCS) will attend drug and alcohol awareness training. If an Instructor suspects a student of being in violation of this policy, the Instructor shall notify the TCS. The TCS will immediately remove the student from the classroom and assess the student's sobriety or impairment. If the TCS reasonably suspects the student to be in violation of this policy, the TCS will inform the student that he/she is in violation of the policy and that they must leave the campus and not return unless authorized to do so at a later date by the JATC. The student will be instructed to arrange safe transportation home by means other than their own vehicle. All reasonable efforts will be undertaken to arrange for a student's safe transportation home. This removal shall be recorded as an absence and the student shall not be permitted to return to school unless his/her return is authorized by the JATC / Board of Trustees after a review of the circumstances leading to the removal from school. The violation shall be recorded on a Student Evaluation Form, which will include statements from the Instructor and TCS summarizing their observations and interactions with the student and the basis for the conclusion that the student violated the policy. The Student Evaluation Form will be forwarded to the JATC for review by the Board of Trustees and to the student's Joint Apprenticeship Committee for disciplinary action, which in most instances will result in the student's termination from the program.

Name (please print)

Local Union

Signature

Social Security Number

Date

School Attending

¹ Under this policy, a controlled substance includes prescription medications which impair a student's ability to attend class and/or perform training activities at the Training Center. Students taking such medications must inform the JATC. The JATC shall take appropriate steps to arrange an approved leave of absence from school during the period the student is taking the prescribed medication.